



## **MINUTES OF A MEETING OF THE LICENSING COMMITTEE HELD ON 12th OCTOBER 2023**

**PRESENT:** Councillor B Price (Chair), Councillors L Clarke, T Clements, G Coates, T Jay, D Maycock, P Thurgood and L Wood

The following officers were present: Wendy Smith (Head of Environmental Health), Sarah Gear (Senior Licensing Officer), Tracey Pointon (Legal Admin & Democratic Services Manager) and Laura Sandland (Democratic and Executive Support Officer)

### **21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor A Cooper, J Jones and J Wadrup.

### **22 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 22<sup>nd</sup> August and the 11<sup>th</sup> September 2023 were approved and signed as a correct record.

*(Moved by Councillor T Clements and seconded by Councillor P Thurgood)*

### **23 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **24 UPDATE ON PENALTY POINTS AWARDED TO LICENSED DRIVERS**

Verbal update from S Gear, Licensing Officer

Since April issued 48 points to 11 separate drivers  
2 fixed penalty notices for smoking in the cab.

The Licensing Officer confirmed that the points stay on drivers records for 3 years.

### **25 SCRAP METAL POLICY 2024 - 2028**

Report of the Portfolio Holder for Environmental Health and Community Partnerships to update on the outcome of the approved consultation exercise for the draft scrap metal policy 2024 – 2028. The public consultation exercise concluded on 24th September 2023.

**Resolved That the Committee**

1. Recommended to Cabinet that they consider the draft Scrap Metal Policy 2024 – 2028 as suitable for adoption, subject to amendments made following the comments received

*(Moved by Councillor L Wood and seconded by Councillor T Clements)*

**26 DRAFT CHARITABLE COLLECTIONS POLICY 2024 - 2028**

Report of the Assistant Director - Growth & Regeneration reviewed the draft Charitable Collections Policy set out at Appendix 1 and, subject to any recommended amendments, approve the draft policy for adoption by Full Council.

**Resolved That the Committee**

1. Recommended to Full Council that they consider the draft Charitable Collection Policy 2024 – 2028 as suitable for adoption

*(Moved by Councillor T Clements and seconded by Councillor D Maycock)*

**27 SEXUAL ESTABLISHMENT POLICY 2024 - 2028**

Report of the Assistant Director - Growth & Regeneration reviewed the draft Sexual Establishment Policy set out at Appendix 1 and, subject to any recommended amendments, approve the draft policy for consideration and adoption by Full Council

**Resolved That the Committee**

1. Recommended to Full Council that they consider the draft Sexual Establishment Policy 2024 – 2028 as suitable for adoption, subject to the amendments made by Staffordshire Police.

*(Moved by Councillor G Coates and seconded by Councillor L Wood)*

The Committee thanked Team and Officers for the work over the past few months in completing and reviewing the policies.

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Chair

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